

PITMINSTER PARISH COUNCIL MEETING  
NOTICE OF SUMMONS

You are required to attend The Annual Parish Council Meeting as shown below

**DATE**            **Thursday 16 May 2019**  
**PLACE**           **Old School Pitminster**  
**TIME**            **1900      (7.00pm)**

A brief period will be made available for the public to raise appropriate matters with the Council. Thereafter Cllr Ross Henley and PCSO, if present, will brief the council on matters of current interest.

**Before meeting all Cllrs sign a Declaration of Acceptance of Office.**

1. Election of Chair, (presided over by the outgoing Chair). The elected Chair then signs another Declaration of Acceptance as Chair of Council.
2. Election of Vice Chair.
3. Apologies.
4. To receive declarations of personal or pecuniary interests, in accordance with the Code of Conduct.
5. Planning applications to be RESOLVED:
  - 30/19/0003 erection of extension to north, south and west of house along with erection of extension to north of garage at Brookland, Curdleigh Lane, Blagdon Hill.
6. Planning applications for observations:
  - 30/19/0010/T notification to carry out management works to one cedar tree within Pitminster Conservation Area at Pitminster Lodge, Pitminster.
7. To receive any planning enforcement items.
8. Matters arising:
  - None.
9. Minutes of the Annual Parish Meeting held on Thursday 18 April 2019, already distributed, to be approved, and signed. Minutes of the Council Meeting held on Thursday 18 April 2019, already distributed, to be approved, and signed.
10. To review the Risk Assessment document as required by the Accounts and Audit Regulations 2015. – may be viewed on council website.  
<http://www.pitminsterparish.org.uk>.
11. Parish Charities for information are as follows:
  - Pitminster Charity – Bryan Thomas, Pamela Hankey, Christine Robinson, Toby Snell and Mike Sparkes.
  - Trustees for the Trull and Pitminster Aid in Sickness Charity - Mr J Harrison (Chair), Mr J Crocket (Nominative Trustee).

12. Election of Cllrs to specific duties. They are at present as follows:
  - Blackdown Hills Parish Network – Cllr Lee
  - Playing fields Committee – Cllr Edmondson
  - Footpaths – Cllrs Whatmore, Neale. Mark Barnes
13. To discuss and RESOLVE Co-Option. There are three application forms from candidates.
14. To RESOLVE the meeting dates for year.
15. AOR – Areas of Responsibility. To receive any reports – Cllrs (if new Chair continues with this item)
16. Agenda items next meeting – Cllrs
17. Bank Balance 01/05/2019 £
18. RESOLVE payments:
  - Peapod Kitchen £114.00
19. Close meeting.

RDW Tyzack, Clerk to Pitminster Parish Council  
Wednesday 8 May 2019

THE NEXT MEETING WILL BE ON THURSDAY 20 June 2019 AT  
ANGERSLEIGH PARISH ROOM