

PITMINSTER PARISH COUNCIL

Minutes of Parish Council Meeting, held in Angersleigh Village Room on Thursday 23 August 2018.

Present. Cllrs Newcombe (Chair), Neale, Edmondson, Whatmore and Lee.
R Tyzack Clerk
Cllr Thorne
3 members of parish

1. Apologies

Cllr Burnett (sprained ankle) Canniford (family matters) both accepted.

2. Declarations

None

3. Matters arising

None

4. Planning applications to resolve

None

5. Planning applications for observation

- 30/18/0020CQ Prior approval for proposed change of use from agricultural building to dwelling house class C3 and associated building operations at Seafeld West Buckland. RESOLVED annotate the form with. Has no further comments to make on this proposal.

6. Minutes

Minutes of the Meeting held on Thursday 19 July 2018 already distributed were approved and signed.

7. To receive any planning enforcement items

REPORTED planning application 30/18/0022 received. This to regularise the enforcement action at No 3, 4 and 5 Selleck's Green. It appeared that the work described was not clear as the application preface page did not adequately describe what the application was for. It also was thought not to be sufficient to regularise the enforcement. RESOLVED Cllr Newcombe write to G Clifford the planning Officer handling the application.

8. Election of Vice Chair

Cllr Neale proposed Cllr Edmondson as Vice Chair. Seconded by Cllr Whatmore. RESOLVED Cllr Edmondson duly elected as Vice Chair.

9. Data Audit

Reported Clerk is undertaking a Data Audit and will report when completed.

10. Ward Boundary Consultation

RESOLVED the representation and notes completed by Cllr Newcome to be sent to the Boundary Commission by the Clerk.

11. Defibrillator Expenses

Ex Cllr Christie REPORTED the expenses attributed to the Defibrillator information distribution and associated included maps at £4 each (qty 12), a rubber stamp with a contact number imprint and 450 printed A5 information sheets. Expected cost in the region of £50.00. Credit Card sized cards with details of Defibrillator operation and contact information would be provided free of charge. Furthermore, a list of volunteers from Pitminster would be generated and training would be provided. This matter will be in the next Newsletter. Thanks' were again extended to Liz Christie.

12. Scribe accounting software

REPORTED Scribe software to assist Parish Council financial management had been reduced in price for council with a precept less than £10000.00. The new cost would be £129.00 plus VAT per annum. The Clerk explained the increasing burden of the external Audit. Each year requesting more information. He felt that many councils were presenting their information in a more professional manner especially as all financial information has to be disclosed on the website for the public to view. RESOLVED to try the software for one year.

13. Civic Service

Invitation extended to Cllrs to attend a service in St Mary's Church on Monday 17th September. RESOLVED the invitation declined.

14. The Great Plastics Debate

REPORTED the great plastics debate to be held in Queens College Friday 14th September. RESOLVED Cllr Newcombe would ask Andrew Paisley, very committed to Recycling, if he would attend.

15. SCC Citizenship Awards

REPORTED SCC were seeking nominations for these awards. RESOLVED council had no nominations at this time.

16. Community email addresses

Cllr Newcombe REPORTED member of the public Peter Bacon did not wish to be involved with Cllr Whatmore suggestion. Cllr Whatmore explained that he thought it to be a good idea to try to disseminate information quickly to those members of public willing to give their email addresses to him. This idea had worked very well when he liaised with Peter Bacon during the recent works by Wessex Water being carried out at different times in the road between Sellick's Green and Pitminster. Especially as one did not know when the road was to be open or closed. RESOLVED Cllr Whatmore will investigate further.

17. AOR (areas of responsibility)

- Cllr Edmondson
REPORTED exchange of emails to do with maintenance of roads.
- Cllr Newcombe
WI is now running and they will be having a visit to Otter Brewery.

18. Items for newsletter

Transport
Blue Badge
Dentist times
Planning
Audit

19. Agenda items for next meeting

Parish Council bank account authorization for Clerk.

20. Bank balance

Chairman REPORTED the balance £23910.05

21. Payment of invoices

RESOLVED to pay the following:

Angersleigh Village Room (August x 1)	£14.00
SALC Training GDPR	£25.00
PKF Littlejohn (Audit)	£240.00

22. Close meeting

There being no further business the meeting closed at 2100

Signed

Date Thursday 13 September 2018