

PITMINSTER PARISH COUNCIL

Minutes of Parish Council Meeting, held in Angersleigh Village Room on Thursday 19 July 2018.

Present. Cllrs Newcombe (Chair), Neale, Edmondson, Whatmore; Christie (Vice Chair), Lee, Canniford and Burnett.

Cllr Henley

1. Apologies

Mr R Tyzack (Clerk to the Parish Council) - accepted.

2. Declarations

Cllr Canniford declared an interest in planning application 30/18/0018.

3. Matters arising

None

4. Planning applications to resolve

No Planning Applications were to be RESOLVED.

5. Planning applications for observation

- 30/18/0016 erection of replacement dwelling and garage at Linus Howleigh Lane Blagdon Hill.
RESOLVED annotate the form with. Has no further comments to make on this proposal.
- 30/18/0018 outline application with all matters reserved except for access for the conversion of 2 number dwellings into single dwelling incorporating single and two storey extensions, the erection of a single dwelling, the erection of a double car port and log store and improvements to the entrance and visibility splays at Pixie Lawn and Shangri-La Blagdon Hill Road Taunton.
RESOLVED annotate the form with. Supports the granting of permission for the following reason(s). Improve aesthetics of the village and the visibility on the corner in the centre of the village.

6. Minutes

Minutes of the Meeting held on Thursday 21 June 2018 already distributed were approved and signed.

Minutes of the Ordinary Meeting held on Thursday 5 July 2018 already distributed were approved and signed.

7. To receive any planning enforcement items

No Planning Enforcement items identified.

8. To receive report on Ward Boundary Consultation

REPORTED a meeting held to outline the electoral review of Somerset West and Taunton District Council was held on 25 June 2018 at The Council Chamber, Williton. Discussions included a presentation and Q&A session with the Boundary Commission and an outline of

the ongoing review and future office processes/procedures for the new West Somerset and Taunton Council. Ward proposals developed by West Somerset and Taunton Council and presented to the Boundary Commission in May 2018 were accepted as a firm starting point. The Local Government Commission for England has since reissued the Ward boundaries for further consultation scheduled to close on 27 August 2018. The new wards for 59 councilors are to be in place for the new authority in time for elections on May 2019.

Currently, the Ward including Pitminster is linked with Corfe and Trull with a projected 3842 electorate in yr 2023 - facilitating the need for 2 councilors (2063 electorates per councilor) with an acceptable variance of -6.88% (i.e. multiples of 2063 electorates \pm 10%). This current proposal links Trull, an urban, environment with Pitminster and Corfe, both rural environments. It was discussed that the disparity between the urban and rural environments were significant cause for concern. A counter proposal would be to generate a Ward to include the Blackdown parishes of Pitminster, Corfe, Churchstanton and Otterford - this Ward would include a proposed 2021 electorate generating 1 councilor with an acceptable variance of -2.036%. After consultation, Parish Councils from Pitminster, Otterford and Churchstanton were in agreement to propose a Blackdown Ward; however, a decision from Corfe was yet to be established. It was proposed that members of the 4 Parishes meet to discuss the Ward options and to put forward a coordinated response to the Local Government Commission.

RESOLVED The Chairman would discuss the Ward Boundary issues with the Chairman of Corfe, Churchstanton and Otterford Parish Councils and also contact Trull Parish Council to elicit their views on the proposed Ward Boundaries. Ward Boundary issues to be discussed at the next meeting and the Pitminster Parish Council to generate and agree a return for the Ward Consultation process.

9. Defibrillator Expenses

REPORTED the expenses attributed to the Defibrillator information distribution and associated included maps at £2 each (qty 20), a rubber stamp with a contact number imprint and 450 printed A5 information sheets. Credit Card sized cards with details of Defibrillator operation and contact information would be provided free of charge. Furthermore, a list of volunteers from Pitminster would be generated and training would be provided.

RESOLVED a financial assessment would be provided to the next Meeting for approval.

Note: A vote of thanks was given to Cllr Christie for her diligent work in completing this project and although she is standing down from the Parish Council she will continue to coordinate the Defibrillator management.

10. Scribe Software

REPORTED software to assist Parish Council financial management was proposed. It was discussed that there was no perceived need for costly financial software; however, before a final decision could be made, the Parish Clerk would be consulted.

RESOLVED an agenda item to discuss Scribe Software would be included for the August 2018 Meeting.

11. AOR (areas of responsibility)

- Cllr Christie.
REPORTED there was limited publicity on local transport options.
RESOLVED all options regarding local transport options were to be identified and advertised in the next Parish Council Newsletter (Autumn 2018). Cllr Canniford volunteered to undertake Local Transport issues under his AOR.

Community Safety included the identification and management of volunteer 4x4 driver. The current list of volunteers needed to be reviewed.

RESOLVED Cllr Canniford volunteered to take Community Safety issues under his AOR and review the list of volunteer drivers.

With Cllr Christie resigning from the Parish Council her remaining AORs are to be reattributed - they include Website and Local Businesses.

RESOLVED an Agenda item for volunteers to host Website and Local Businesses to be added as an Agenda item for the next meeting.

- Cllr Edmondson
REPORTED Highways were progressing the maintenance of roads.
Pitminster WI were to meet on 25 July 2018 and monthly thereafter.
RESOLVED Cllr Newcombe would undertake reporting on the WI for future meetings under his AOR.
- Cllr Lee.
REPORTED
AONB Meeting - topics discussed:
Survey of rivers - included the river Culm. Further meeting to discuss our areas rivers will take place in Autumn 2018.
Broadband - Devon broadband option progressing, Somerset broadband options very limited.
Traffic - large vehicle movement signage (i.e. signs for no lorries) was different between Devon and Somerset. Devon were proposing to adopt Somerset's signage example.
Potholes were an ongoing problem throughout the AONB - Highways were engaged.
Churchinford has a new Community Bus.
- Cllr Neale
None.
- Cllr Whatmore
REPORTED results from the SID at the south of the village had recently been retrieved but needed to be analysed before being made public. Initial data review identified that the recorded speeds were similar to the speeds recorded at the north of the village and it identified between 1600 and 1800 car movements per day.
Styles - Damage to styles have been reported. Under local government regulations, there is no requirement for a dog sliding gate at styles.
Pitminster Church - heating replacement is 7/8 completed. Awaiting Western Power to provide appropriate cabling.
Lowton Church has identified a cost of £70K for tower repair. Letters of support are required.

- Cllr Newcombe
None.

- Cllr Burnett
None.

12. Agenda items for next meeting

Ward Boundaries;
Defibrillator payment;
Scribe Software requirements;
Parish Council AOR coordinators covering Local Businesses and Website; and
Parish Council bank account authorisation.

13. Bank balance

Chairman REPORTED the balance £58551.84.

14. Payment of accounts

RESOLVED to pay the following invoices:

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| • IT Know How (fix website calendar) | £36.00 |
| • Angersleigh Village Room (June x 1) | £14.00 |
| • Angersleigh Village Room (July x 2) | £28.00 |
| • Clerk Salary (April May June) | £1551.65 |
| • Clerk expenses (miles, postage etc.) | £55.97 |
| • Clerk line rental (3 months) | £46.50 |
| • Clerk Broadband (3 months) | £86.07 |

15. Close meeting

There being no further business the meeting closed at 2030

Signed

Date Thursday 23 August 2018