

## PITMINSTER PARISH COUNCIL

Minutes of Annual Parish Council Meeting held in Old School Pitminster on Thursday 16 May 2019.

**Present.** Cllrs Edmondson (Chair), Threlfall, Whatmore, Burnett, Garland and Lee  
Also, in attendance R Tyzack Clerk  
Cllr Sarah Wakefield  
Cllr Chris Hill  
Denise Grandfield Somerset West and Taunton Deane Council  
Sheila Coe member of public

Cllrs signed their Declaration of Acceptance of Office before the meeting. It was resolved that absent Cllrs be allowed to sign their Declarations at the next meeting.

### 1. Election of Chair

Cllr Edmondson asked for nominations. Cllr Whatmore proposed Cllr Burnett. He went on to say that we have had male Chairs recently and he proposed this was an opportunity for a female. This was seconded by Cllr Threlfall. Cllr Edmondson asked Cllr Burnett if she was willing to stand as Chair. Cllr Burnett said she might not have enough experience yet. Members present stated they would provide any help required. The Clerk stated he would arrange for Chair training and he was here to guide her when necessary. The motion was resolved unanimously. Cllr Burnett took the chair and signed her Declaration of Acceptance as Chair.

### 2. Election of Vice Chair

It was resolved to carry this item forward to the next meeting.

### 3. Apologies

Cllr Neale (farming). Cllr Canniford (holiday) both accepted.

### 4. Declarations

None.

### 5. Planning applications to RESOLVE

- **30/19/0003** erection of extension to north, south and west of house along with erection of extension to north of garage at Brookland Curdleigh Lane Blagdon Hill.

Denise Grandfield reported the application.

Cllrs noted the conditions and asked if it were possible to condition the cedar tree at the front of the house. It is proposed to remove the tree to give a better view to the applicant. Cllrs argued that it would give a better view to the applicant, but the house would be very visible from the AONB. Denise Grandfield replied that it was not a planning matter as the tree was not covered by a TPO. It was resolved to add a condition recommendation to the planning approval.

The application was approved

### 6. Planning applications for OBSERVATION

- 30/19/0010/T notification to carry out management works to numerous deciduous trees

and shrubs mainly laurel and hawthorn within Pitminster Conservation Area around boundaries of St Mary's and St Andrew Churchyard Pitminster. RESOLVED to annotate the form with supports the granting of permission. The application had not been received by Clerk. Resolved be brought to next meeting.

**7. To receive any planning enforcement items**

None.

**8. Matters arising**

None

**9. Minutes**

Minutes of the Annual Parish Meeting and the Parish Council Meeting held on Thursday 18 April 2019 already distributed were approved and signed.

**10. Review the Risk Assessment document**

Cllrs had reviewed the document on the Parish Website. Resolved the document is up to date and all procedures are followed.

**11. Parish Charities**

- Pitminster Charity – Bryan Thomas, Pamela Hankey, Christine Robinson, Toby Snell and Mike Sparkes.
- Trustees for the Trull and Pitminster Aid in Sickness Charity - Mr. J Harrison (Chair), Mr. J Crocket (Nominative Trustee).
- Church Row Cottages – John Wakefield.

Cllrs noted that Mrs. P Hankey is due to serve until the AGM 2019. Clerk was asked to write to Mr. BC Thomas and enquire as to whether the Parish Council would appoint a replacement.

**12. Election of Cllrs to specific duties**

It was resolved the following were elected

- Blackdown Hills Parish Network – Cllr Lee.
- Playing Fields Association Committee - leave to next meeting.
- Footpaths – Cllrs Whatmore, Garland.
- Broadband – Cllr Thelfell.

**13. Co Option**

Clerk reported three applications received. He explained the options. Resolved Clerk email three applicants providing details, invite to May meeting to give a very short presentation. Cllrs then have opportunity to ask any questions. Cllrs will vote by ballot paper. Clerk will adjudicate, Chair check, announce the result.

**14. Resolve meeting dates**

Clerk had circulated dates. Resolved they be accepted.

**15. AOR – Areas of Responsibility**

Agenda item for discussion next meeting.

**16. Agenda items for next meeting**

Playing Fields Association Committee.

AOR. Impractical for each Cllr to report at meeting when there is no content.

**17. Bank balance**

Clerk REPORTED the balance £34524.65. Chair signed the statement.

**18. RESOLVE payments:**

- Peapod £114.00.

**19. Close meeting**

There being no further business the meeting closed at 2105

**Signed**

**Date** Thursday 20 June 2019

Newly elected West Somerset and Taunton Councillors Sarah Wakefield and Martin Hill attended and addressed the meeting to introduce themselves and give a brief outline of the new Council and how it is going to work. They suggested that the council's new website is user friendly and the best way of raising issues with the various Council departments. There are also computer terminals to use in the foyer of the newly refurbished council offices in Belvedere Road.