

PITMINSTER PARISH COUNCIL

Minutes of Annual Parish Council Meeting, held in The Old School Pitminster on Thursday 19 May 2016

Present. Cllrs Morgan (Chair), Neale (Vice Chair) Whatmore, Lee and Christie

Mr R Tyzack (Clerk to the Parish Council)

Cllr R Henley

Cllr Edwards tendered her apologies

1. Election of Chairman and Vice Chairman

Cllr Morgan asked for nominations. Cllr Christie proposed Cllr Morgan. Cllr Morgan asked if there were any further nominations. There were none. Cllr Neale seconded the proposal for Cllr Morgan. Cllr Morgan duly elected as Chairman.

Cllr Morgan asked Cllr Neale if he was prepared to stand again as Vice Chairman. He replied due to personnel circumstances he was not standing. Cllr Morgan asked for nominations for Vice Chairman. Cllr Neale proposed Cllr Whatmore, seconded by Cllr Christie. Cllr Whatmore duly elected Vice Chairman.

Chairman and Vice Chairman signed the declaration of acceptance of office.

2. Apologies

Cllr Edmondson (prior engagement) accepted.

3. Minutes

Minutes of the Parish Council Meeting held on Thursday 28 April 2016 already distributed were approved and signed.

4. Declarations

None

5. Matters arising

None

6. Planning applications to be resolved

- 30/16/0002 Formation of vehicular and pedestrian access with erection of a two bay garage, detached beach hut and sun room and erection of single storey extension with raised decking area to the side of Oakwood Cottage Pitminster Road Pitminster.

Cllr Morgan asked if Cllrs wished to comment about this application. A number of Cllrs opined that they had reservations regarding highway visibility, over development of the site and the visibility of the solar panels.

Mr G Clifford reported the application. He mentioned the highway aspect which had been queried by TDBC and Highways had reported they were satisfied. He confirmed the amount of garden area that may be covered by buildings and confirmed that this proposal was not over development in planning terms. A Cllr requested that if permission was granted could a caveat be placed on the permission asking that the applicant re-visit the proposed positioning of solar panels and might re-position them. Mr Clifford replied that this was possible. Cllr Morgan then asked Cllrs to vote on the granting of planning permission with the caveat. This was carried with one abstention. **RESOLVED** the application is granted. Cllr Morgan signed the TDBC form.

- 30/16/0011 erection of two storey extension to the side of Woodmans Cottage, Blagdon Hill.
Cllr Morgan asked Cllrs if they had any comments to make on this application. There were none.
Mr G Clifford reported the application.
RESOLVED the application is granted.

7. Chairman announced that the meeting would be adjourned in favour of the Parish Meeting.

8. Planning applications for PC Observations

None.

9. Co-option.

RESOLVED Robert Beckley and Eric Newcombe co-opted to the Parish Council and signed their Declaration of Acceptance of Office.

10. Planning Enforcement of West wall at Lamb and Flag, Blagdon Hill was placed on file.

11. To receive any planning enforcement items

REPORTED Clerk had no return contact regarding outstanding items. **RESOLVED** Clerk write to Enforcement Officer requesting sitrep.

12. Woodram Farm listing request

Cllr Christie and Clerk **REPORTED** they had investigated the procedure for listing and there were instructions on line. **RESOLVED.** Cllrs had no view regarding this request and suggested that the member should apply on line.

13. Annual Governance Statement 2015/16.

RESOLVED that Cllr Morgan sign the document.

14. Accounting Statements 2015/16.

RESOLVED that Cllr Morgan sign the document.

15. Transparency fund application form

RESOLVED to place on next Agenda.

16. Pop up Post Office

As reported in the Parish meeting, the PFA are in agreement to house the pop up post office. The present lessee of the Queens Arms was also in agreement to house the pop up post office. **RESOLVED** Clerk reply to Mr Wall.

17. To receive report on Defibrillator – Cllr Christie

REPORTED the grant money had been received to bank. Cllr Christie will make arrangements for the telephone Tree and order the Defibrillator. Chairman on behalf of all Cllrs thanked Cllr Christie for taking on this task and seeing it through to fruition.

18. Trustee

RESOLVED to place this item on next Agenda to give time for the possibility of one of the co opted Cllrs taking on the position.

19. To receive report on website from Cllr Christie

REPORTED contact had been made with Mike Hunter however the dates were unsuitable for a visit. Cllr Christie will make another suitable date.

20. Neighbourhood Plan

RESOLVED a working group to be set up with member of the parish Sarah Wakefield to Chair.

21. Agenda items for next meeting

Those previously mentioned during the meeting and request Duncan Meikle to attend to give an update on Lottery bid.

22. Bank balance

Clerk REPORTED the balance £11430.75 as per the Agenda however a further statement had been received showing the precept and CiL payments. Chairman signed the statement.

23. Payment of accounts

RESOLVED to pay the following. Cheques signed by two Cllrs.

- SALC £259.57
- Came and Co insurance £276.49
- Internal Audit £35.00

24. Close meeting

There being no further business the meeting closed at 2130

Signed
Chairman

Date Thursday 23 June 2016