

PITMINSTER PARISH COUNCIL MEETING
NOTICE OF SUMMONS

You are summoned to attend Parish Council Meeting as shown below

DATE **Thursday 19th May 2022**
PLACE **Pitminster Old School**
TIME **1900 (7.00pm)**

A brief period will be made available for the public to raise appropriate matters with the Council.

Cllr Wakefield, and Johnston, please send any reports to Clerk for sending to councillors.

Before meeting all Cllrs sign a Declaration of Acceptance of Office.

1. Election of Chair, (presided over by the present Chair). The elected Chair then signs another Declaration of Acceptance as Chair of Council.
2. Co-opt Giles Chapman to be a member of parish council. If Co-opted, member to sign Declaration of Acceptance of Office.
3. Election of Vice Chair. The elected Vice Chair then signs another Declaration of acceptance of Office.
4. Apologies.
5. To receive declarations of personal or pecuniary interests, in accordance with the Code of Conduct.
6. Planning applications to be RESOLVED:
 - None
7. Planning applications for observations:
 - 30/22/0005 erection of two storey extension to the side and a single storey extension to the rear of 2 Lodge Cottages, Pitminster Road, Pitminster.
 - 30/22/0013 erection of glass greenhouse at Woodlands Howleigh Road Blagdon Hill.
8. To receive any planning enforcement items.
9. Matters arising:
 - None.
10. Public participation.
11. Minutes of the Annual Parish meeting and Council Meeting held on Thursday 21 April 2022, already distributed, to be approved, and signed.

The next part of the meeting is to complete the AGAR (Annual Governance and Accountability Review) AKA the Audit).

12. To consider the findings of the review of the effectiveness of the system of internal control (risk assessment), by the members meeting, as required by the Accounts and Audit Regulations 2015. The review was resolved at last meeting.
13. To receive and note The Annual Internal Audit Report. (Completed at April meeting).

14. To approve the Annual Governance Statement (Section 1) 2021/2022 by resolution in advance of approving the Accounting Statements.
15. To consider the Accounting Statements (Section 2) 2021/2022.
16. To approve the Accounting Statements (Section 2) 2021/2022.
17. To sign and date the Accounting Statements by the person presiding at the meeting at which that approval is given.
18. Clerk (RFO) to set the commencement date for the exercise of public rights. (As circulated. Already on noticeboards and website)
19. To resolve the information of Parish Charities. They are as follows:
 - Pitminster Charity – Adrian Whatmore, Jane Fallon, Christine Robinson, Toby Snell, and Deborah Tyzack.
 - Trustees for the Trull and Pitminster Aid in Sickness Charity - Mr J Harrison (Chair), awaiting a (Nominative Trustee).
20. To resolve that this parish council will adopt the Standing Orders as used by SWAT and recommended by SALC.
21. A Motion from Cllr M Lee to make a payment of £100 to support the BHPN.
22. Prospective Local Community Network. Do Council want to join in?
23. AOR – Areas of Responsibility. To receive any reports from Cllrs.
24. Agenda items next meeting – Cllrs.
25. Bank Balance 27/04/2022 £31133.66
26. RESOLVE payments:
 - Margaret Daley 45.00

Richard Tyzack
Clerk to Pitminster Parish Council
Thursday 12th May 2022