

PITMINSTER PARISH COUNCIL

Minutes of Parish Council Annual General Meeting held at Old School Pitminster on Thursday 19 May 2022 at 1900 (7PM).

Present

Cllr Burnett (Chair), Cordier, Lee, Neale, Garland, Chapman (Vice Chair).

Mr. R Tyzack (Clerk to the Parish Council).

Cllr Henley, Wakefield.

Apology Cllr Johnson.

Members of public 0

Before meeting all councillors signed their Declaration of Acceptance of Office.

All Cllrs handed their Interests form to fill in and bring to next meeting.

1. Election of Chair

Chair asked for nominations. Cllr Neale proposed Cllr Cordier. No seconder. Cllr Lee proposed Cllr Burnett, seconded by Cllr Garland. Unanimous vote. Cllr Burnett signed The Declaration of Acceptance of Office as Chair.

2. Co-Opt Giles Chapman

Giles Chapman co-opted by unanimous vote. He signed a Declaration of acceptance of Office.

3. Election of Vice Chair

Chair asked for nominations. Cllr Neale proposed Cllr Cordier, seconded by Cllr Chapman. Unanimous vote. Cllr Cordier signed his Declaration of Acceptance of Office as Vice Chair

Cllr Henley and Wakefield gave reports and answered questions.

4. Apologies

Cllrs Whatmore and Threlfall (by email) both accepted.

5. Declarations

Cllrs Garland and Cordier declared an interest in 30/22/0005

6. Delegated planning applications to be resolved

None.

7. Planning applications for OBSERVATION

- 30/22/0005 erection of a two storey extension to side and a single storey extension to rear of 2 Lodge Cottages, Pitminster Road, Pitminster.

RESOLVED by unanimous vote to annotate the form with:-

The extension is considered of good design. The East elevation is very prominent when proceeding from Pitminster area towards Sellicks Green. Council have concern about the street scene with material to be used as render on that part of the extension. They suggest that the use of random stone with brick quoins to match the existing cottage to be more suitable.

Council is aware that there is a restrictive covenant on the garden area adjacent to the

agricultural field.

- 30/22/0013 erection of glass greenhouse at Woodlands Howleigh Lane Road, Blagdon Hill.

RESOLVED by unanimous vote to annotate the form with:-

Council has no further observations to make.

8. Enforcement

None

9. Matters arising

None.

10. Public participation

This item moved to after election of Chair and Vice Chair.

11. Minutes

Minutes of Annual Parish Meeting and Council Meeting held on Thursday 21 April 2022 already distributed were approved and signed.

12. To consider findings of the risk assessment

Council had considered this at last meeting. RESOLVED no changes required for the Risk document.

13. Internal Audit

The annual Internal Audit Report was received and noted.

14. Annual Governance Statement

The Annual Governance Statement (Section 1) 2021 to 2022 was approved by resolution and signed by Chair.

15. Accounting Statements

Council considered the accounting statements (Section 2) 2021 to 2022.

16. Accounting Statements

The accounting statements (Section 2) 2021 to 2022 as considered were approved by resolution.

17. Accounting Statements

The accounting statements (Section 2) 2021 to 2022 as considered were signed and dated by Chair.

18. Exercise of public rights

Clerk (RFO) had set dates and had displayed on noticeboard and website.

19. Parish Charities

- Pitminster Charity – Adrian Whatmore, Jane Fallon, Christine Robinson, Toby Snell, and Deborah Tyzack.

- Trustees for the Trull and Pitminster Aid in Sickness Charity - Mr J Harrison (Chair), awaiting a (Nominative Trustee).

20. Adoption of new Code of Conduct

It was Resolved to adopt the Standing Orders as recommended by SALC and SWAT.

21. Motion by Cllr Lee

The matter was discussed and it was Resolved to make a payment of £100 to the BHPN.

22. Prospective Local Community Network

It was Resolved to allow the new Council arrangements at SWAT to establish before any decision is taken.

23. AOR reports

Cllr Cordier briefed council on The Rewilding Project. A survey would be available later.
Cllr Neale will visit the War Memorial.

24. Agenda items next meeting

Rewilding
Electrical charging points

25. Bank balance and reconciliation

Clerk REPORTED the balance £31133.66. Bank Reconciliation. Chair signed the statement.

26. Resolve payments

RESOLVED to pay the accounts as set in the Agenda.

27. Close meeting

There being no further business the meeting closed at 2150

Signed

Date Thursday 21st June 2022