

PITMINSTER PARISH COUNCIL

Dear Councillors,

You are summoned to attend the next meeting of Pitminster Parish Council to be held in Old School Pitminster on Thursday 18th APRIL 2024 commencing at 7pm for the purpose of transacting the following business:

Richard Tyzack
Clerk to Pitminster Parish Council
DATED Wednesday 10th April 2024

Cllr Wakefield, Henley, please send any reports to Clerk for sending to councillors.

Meetings and the public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website

www.pitminsterparishcouncil.org.uk Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 1c. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR ANY DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Pitminster Standing Orders 2012).

3. PLANNING APPLICATIONS FOR OBSERVATIONS:

- 30/23/0026 erection of pavilion/clubhouse following demolition of existing clubhouse formation of car parking area and reorganisation of the existing parking area at Pitminster and Angersleigh Playing Fields

Sellicks Green Blagdon Hill. Amendments received.

- 30/24/0008 erection of extension with internal and external alterations to Taunton Deane Services Area Lowton Road Trull.
- 30/24/0010 change of use of agricultural barn into 1 No holiday let at Harpers Cider Barn Budleigh Road Trull.

4. PLANNING ENFORCEMENT

To receive any planning enforcement items.

5. PARISH COUNCIL MINUTES 21st MARCH 2024

To receive the minutes of the previous meeting as a correct record and signed by the Chair (Local Government Act 1972 Sch 12).

6. NOTICE OF PUBLIC RIGHTS 2024 FOR AUDIT

To note the Notice of public rights has been posted on notice boards and website on Wednesday 3rd April 2024.

7. RISK ASSESSMENT

To review the Risk Assessment document and Internal control report as required by the Accounts and Audit Regulations 2015. – may be viewed on council website. <http://www.pitminsterparish.org.uk>. Under Policies.

8. INTERNAL AUDIT REPORT

To receive Internal Audit Report completed and signed off.

9. NOTICEBOARD UP BLAGDON HILL

To discuss the replacement of dilapidated board opposite Chapel. The residents are thinking of replacing it themselves.

10. LCN MEETINGS

To receive an update from Cllr Cordier. Discuss and resolve the ability to recruit members to the various Working Groups and to circulate the meeting material. Note all LCN Agendas and minutes are held on the Somerset Council Website.

11. HUNT THE HEAT PROJECT

It was agreed at last meeting to purchase a Thermal Camera. To resolve the purchase using CiL funds to help increase the insulation of parish dwellings. Under the heading Green Energy Saving Initiative infrastructure.

12. AOR (AREAS OF RESPONSIBILITY)

To receive Cllrs reports.

13. NEXT AGENDA

To receive any items for the next Agenda.

14. FINANCE

To receive the bank statement and reconciliation. £17860.92

To receive and resolve to authorise the Clerk to make the following payments online from the Lloyds Bank Account.

- Angersleigh Village Room (April) £18.00
- Clerk Salary (3 months) Jan, Feb, Mar £1821.63
- Clerk expenses (3 months) £41.10
- Clerk BT Broadband and line rental (3 months) £127.86
- Clerk HP Ink (3 months) £13.76

15. **Close of meeting and confirm date of next Council meeting as Thursday 23 May 2024. This is the AGM.**