

PITMINSTER PARISH COUNCIL

To Cllrs: Cordier (Chair), Whatmore (Vice Chair), Chapman, Garland, Neale, Threlfall, Burnett and Reisner.

Dear Councillors,

You are summoned to attend the next meeting of Pitminster Parish Council in Old School Pitminster on Thursday 17th April 2025 commencing at 7pm for the purpose of transacting the following business:

Richard Tyzack

Clerk to Pitminster Parish Council

Wednesday 10 April 2025

Cllr Wakefield, Henley, please send any reports to Clerk for sending to councillors.

Meetings and the public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website

www.pitminsterparishcouncil.org.uk Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 1c. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 8 AM the day of the meeting.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR ANY DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Pitminster Standing Orders 2012).

3. PLANNING APPLICATIONS FOR OBSERVATION

- 30/25/0007 erection of a single storey extension to the rear and a detached garden machinery store in paddock at Chelmsine Chapel Chelmsine Lane West Buckland.

4. PLANNING ENFORCEMENT

To receive any items.

Enforcement due to noncompliance of conditions is conducted by the planning department. I have reported the hedge noncompliance at Otter Barn.

5. PARISH COUNCIL MINUTES

To receive the minutes of the March Council meeting, as a correct record and signed by the Chair (Local Government Act 1972 Sch 12).

6. NOTICE OF PUBLIC RIGHTS 2024 FOR AUDIT

To note the Notice of public rights has been posted on notice boards and website on Thursday 4th April 2025.

7. RISK ASSESSMENT

To review the Risk Assessment document and Internal control report as required by the Accounts and Audit Regulations 2015. – may be viewed on council website. <http://www.pitminsterparish.org.uk>. Under Policies.

8. FOOTPATHS

Cllr Reisner, please report on email from Mr Baker and Peggy Leggy bridge.

9. COUNCILLORS TASKS

A requirement now is to have a list of the Cllr duties/ responsibilities on the website. To discuss and agree the new AOR.

10. LOCAL COMMUNITY NETWORK (LCN)

To receive any items of interest.

11. AOR (AREAS OF RESPONSIBILITY)

To receive Cllrs reports.

12. NEXT AGENDA

To receive any items for the next Agenda.

13. FINANCE

To receive the bank statement and reconciliation. £14702.86

To receive, resolve and authorise Clerk make the following payments online from the Lloyds Bank Account.

- Somerset Association of Local Councils £500.00
- Tim Dunn Grass Cutting £45.00
- Clerk Salary 3 months Jan Feb March £1945.12
- Clerk Expenses 3 months £54.50
- HP Ink 3 months £17.47
- BT Broadband/landline 3 months £122.98

14. Close of meeting and confirm date of next Council meeting as Thursday 22 May 2025