

PITMINSTER PARISH COUNCIL

To Cllrs: Cordier (Chair), Whatmore (Vice Chair), Chapman, Garland, Neale, Threlfall, Burnett and Reisner.

Dear Councillors,

You are summoned to attend the next meeting of Pitminster Parish Council to be held in Angersleigh Village Room on Thursday 17 July 2025 commencing at 7pm for the purpose of transacting the following business:

Richard Tyzack
Clerk to Pitminster Parish Council
Wednesday 10 July 2025

Cllr Wakefield, Henley, please send any reports to Clerk for sending to councillors.

Meetings and the public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website

www.pitminsterparishcouncil.org.uk Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 1c. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR ANY DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Pitminster Standing Orders 2012).

3. SOMERSET COUNCILLOR REPORTS

To receive any reports.

4. PLANNING APPLICATIONS FOR OBSERVATIONS:

- 30/25/0014 outline planning with all matters reserved except for access for the erection of up to 5 No. dwellings at Blagdon Hill Garage Blagdon Hill Pitminster.
- 30/25/0015 demolition of agricultural building and erection of 2 No. dwellings with change of use of land from agricultural to residential (in place of approved 30/24/0027CQ) at Leigh Farm Lowton Road Angersleigh.

5. PLANNING ENFORCEMENT

To receive any planning enforcement items.

6. PARISH COUNCIL MINUTES 22 MAY 19 JUNE 2025.

To receive the minutes of the previous Council meeting 22 May and 19 June 2025, as a correct record and signed by the Chair (Local Government Act 1972 Sch 12).

7. MEETINGS

Two meetings have been cancelled recently, due council not being quorate. This can be embarrassing if a person is due to present at the meeting or observations are required on planning applications.

To debate whether Cllrs have any suggestions to improve attendance or whether a change of date in the calendar month might help.

8. COUNCILLOR TASKS

To update the Areas of Responsibility for Councillors. The list of duties can then be placed on the website.

9. FOOTPATHS

To receive a report from Cllr Reisner.

10. BLOCKED DRAINS

To resolve the issue of blocked drains in the area.

11. ENHANCED HIGHWAY MAINTENANCE

To receive email, discuss and resolve.

12. LOCAL COMMUNITY NETWORK (LCN)

To receive any items of interest.

13. AOR (AREAS OF RESPONSIBILITY)

To receive Cllrs reports.

14. NEXT AGENDA

To receive any items for the next Agenda.

15. FINANCE

To receive the bank statement and reconciliation. £22826.76

To receive and resolve to authorise the Clerk to make the following payments online from the Lloyds Bank Account.

• Tim Dunn, Grass Cutting (June)	£90.00
• Angersleigh Village Room (Hire July)	£20.00
• Clerk Salary 3 months April May June	£2021.70
• Clerk back pay for 1 year to April 2024	£306.28
• Clerk Expenses 3 months	£57.35
• HP Ink 3 months	£18.47
• BT Broadband/landline 3 months	£130.83
• SALC Clerk training (Code of Conduct)	£25.00

16. Close of meeting and confirm date of next Council meeting as Thursday 18 Sept 2025