

PITMINSTER PARISH COUNCIL

To Cllrs: Whatmore (Vice Chair), Chapman, Garland, Neale, Threlfall, Burnett and Reisner.

Dear Councillors,

You are summoned to attend the next meeting of Pitminster Parish Council to be held in Angersleigh Village Room on Thursday 18 September 2025 commencing at 7pm for the purpose of transacting the following business:

Richard Tyzack
Clerk to Pitminster Parish Council
Wednesday 10 Sept 2025

Cllr Wakefield, Henley, please send any reports to Clerk for sending to councillors.

Meetings and the public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website

www.pitminsterparishcouncil.org.uk Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 1c. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR ANY DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Pitminster Standing Orders 2012).

3. SOMERSET COUNCILLOR REPORTS

To receive any reports.

4. PLANNING APPLICATIONS FOR OBSERVATIONS:

- 30/25/0018 Erection of a 2 No bay timber framed car port with attached storage bay at Hillrise Blagdon Hill Pitminster.

5. PLANNING ENFORCEMENT

To receive any planning enforcement items.

6. PARISH COUNCIL MINUTES THURSDAY 17 JULY 2025.

To receive the minutes of the previous Council meeting as a correct record and signed by the Chair (Local Government Act 1972 Sch 12).

7. RESIGNATIONS

Chair Cllr Cordier resigned last meeting from PC. Cllr Whatmore is resigning after this meeting.

8. ELECTION

Notice of resignation for Peter Cordier has been circulated and placed on notice boards.

Ten Electors of the Parish did not register with Somerset Council and so Pitminster Council can now proceed with Co Option.

Notice has been circulated and notices placed on notice boards advising persons wishing to be Co Opted to contact Clerk.

An application was received from David Ford and circulated to Councillors. To Co-opt David Ford to Pitminster Council.

9. COUNCILLOR TASKS

To update the Areas of Responsibility for Councillors. The list of duties can then be placed on the website.

10. ROAD MARKINGS

To discuss. This was mentioned at last meeting.

11. PARISH HOUSING DETAILS

To receive a report on the updating of the above from Cllr Garland.

12. FOOTPATHS

To receive a report from Cllr Reisner.

13. CiL

To discuss the spending of CiL monies.

14. SALT BINS

Somerset Council requested the annual audit to refill the salt bins. They all require salt which Highways will do shortly. However, it revealed that the bin situated at the Lamb and Flag pub is damaged beyond repair. Discuss.

15. COUNCILLOR WHATMORE HANDOVER OF RESPONSIBILITIES

To discuss items of responsibility presently managed by Cllr Whatmore.

Defib

SID

Email

Neighbourhood Watch

16. ANGERSLEIGH SPEEDING

A resident's letter from Angersleigh was circulated to Councillors. Clerk wrote to Kate Brown. A reply was received.

17. AOR (AREAS OF RESPONSIBILITY)

To receive Cllrs reports.

18. NEXT AGENDA

To receive any items for the next Agenda.

19. FINANCE

To receive the bank statement and reconciliation.

£19968.69

To receive and resolve to authorise the Clerk to make the following payments online from the Lloyds Bank Account.

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| • Lloyds Bank Service charge | (Aug) | £4.25 |
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| • IT Know Howe for laptop | | £90.00 |
| • Scribe accounting Software | | £185.76 |
| • Tim Dunn, Grass Cutting (August) | | £90.00 |
| • Angersleigh Village Room (Hire September) | | £20.00 |

20. Close of meeting and confirm date of next Council meeting as Thursday 16 Oct 2025