

PITMINSTER PARISH COUNCIL

To Cllrs: Chapman, Garland, Neale, Threlfall, Burnett, Ford and Reisner.

Dear Councillors,

You are summoned to attend the next meeting of Pitminster Parish Council to be held in Angersleigh Village Room on Thursday 16 October 2025 commencing at 7pm for the purpose of transacting the following business:

Richard Tyzack
Clerk to Pitminster Parish Council
Wednesday 08 Oct 2025

Cllr Wakefield, Henley, please send any reports to Clerk for sending to councillors.

Meetings and the public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website

www.pitminsterparishcouncil.org.uk Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 1c. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR ANY DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Pitminster Standing Orders 2012).

3. SOMERSET COUNCILLOR REPORTS

To receive any reports.

4. PLANNING APPLICATIONS FOR OBSERVATIONS:

- 30/25/0023 change of use and conversion of barns from agricultural/equestrian to commercial use (Class E (f)) on land west of Poundisford Road Poundisford Taunton.

5. PLANNING ENFORCEMENT

To receive any planning enforcement items.

6. PARISH COUNCIL MINUTES THURSDAY 18 September 2025.

To receive the minutes of the previous Council meeting as a correct record and signed by the Chair (Local Government Act 1972 Sch 12).

7. ELECTION

Adrian Whatmore resigned from Parish Council. Somerset Council was informed and a notice displayed on public notice boards.

Ten Electors of the Parish did not register with Somerset Council and so Pitminster Council can now proceed with Co Option.

Notices were posted on notice boards, informing anyone interested in being co-opted to email or phone the Clerk.

An application from Arther Lewis circulated to Cllrs.

To Co-opt Arther Lewis to Pitminster Council.

8. COUNCILLOR TASKS

A list of Cllr tasks/duties were sent to councillors. Cllr Reisner has agreed to take over from Adrian Whatmore the DEFIBS.

To resolve the distribution of other tasks.

The Clerk will then post the list of duties on the website.

9. ROAD MARKINGS

To receive update from Cllr Neale.

10. PARISH HOUSING DETAILS

To receive a report on the updating of the above from Cllr Garland.

11. FOOTPATHS

To receive a report from Cllr Reisner.

12. ANGERSLEIGH SPEEDING

To receive an update from Cllr Threlfall.

13. AOR (AREAS OF RESPONSIBILITY)

To receive Cllrs reports.

14. NEXT AGENDA

To receive any items for the next Agenda.

15. FINANCE

To receive the bank statement and reconciliation. £19416.68

To receive and resolve to authorise the Clerk to make the following payments online from the Lloyds Bank Account.

• Lloyds Bank Service charge (Oct)	£4.25
• Angersleigh Village Room Hire (Oct)	£20.00
• PFK Audit (Paid)	£252.00
• Clerk Salary 3 months July Aug Sept	£2021.70
• Clerk Expenses 3 months	£44.05
• HP Ink 3 months	£13.47
• BT/ EE Broadband 3 Months	£114.43
• Tim Dunn Grass	£90.00

16. Close of meeting and confirm date of next Council meeting as Thursday 20 November 2025