

PITMINSTER PARISH COUNCIL

To Cllrs: Chapman, Garland, Neale, Threlfall, Burnett, Ford, Lewis and Riesner.

Dear Councillors,

You are summoned to attend the next meeting of Pitminster Parish Council to be held in Angersleigh Village Room on Thursday 19 March 2026 commencing at 7pm for the purpose of transacting the following business:

Richard Tyzack
Clerk to Pitminster Parish Council
Wednesday 11 March 2026

Cllr Wakefield, Henley, please send any reports to Clerk for sending to councillors.

Meetings and the public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website

www.pitminsterparishcouncil.org.uk Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 1c. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR ANY DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Pitminster Standing Orders 2012).

3. SOMERSET COUNCILLOR REPORTS
To receive any reports.
4. PLANNING APPLICATIONS FOR OBSERVATIONS
 - None.
5. PLANNING ENFORCEMENT
To receive any planning enforcement items.
6. PARISH COUNCIL MINUTES THURSDAY 19 February 2026.
To receive the minutes of the previous Council meeting as a correct record and signed by the Chair (Local Government Act 1972 Sch 12).
7. COUNCILLOR AND CLERK EMAIL ADDRESSES
Following further information from SALC and Audit it is strongly recommended to take up Councillor and Clerk .Gov addresses. This can be organised through a website provider. The cost will be about £220+VAT per year. To resolve.
8. COUNCILLOR AND CLERK EMAIL ADDRESSES
Following further information from SALC and Audit it is strongly recommended to take up Councillor and Clerk .Gov.uk, addresses.
Just like other government organisations, parish councils are at risk of cyber-attack. All.gov.uk domains are actively monitored by central government and the National Cyber Security Centre (NCSC) for vulnerabilities and cyber threat activities. It is a sign of professionalism, accountability and governance. It also means that a councillor or Clerk professional life is kept entirely separate from their personal life. Individual privacy will not be infringed upon should a Data Subject Access or Freedom of Information request be received.
This can be organised through a website provider. The cost will be about £220+VAT per year. To resolve.
9. PARISH HOUSING FILES
Housing files. Cllr Garland update.
10. RISK ASSESSMENT
To review the Risk Assessment document and Internal control report as required by the Accounts and Audit Regulations 2015. – may be viewed on council website. <http://www.pitminsterparish.org.uk>. Under Policies.
11. LITTER PICK
Resolve litter pick for Saturday 28th March. Clerk arrange tools.
12. LITTER ON MAIN ROAD, OAKE REFERENDUM. Reported the problem with litter on main roads. Cllr Riesner asked for this to be on the March Agenda as he was away at February meeting. See February minutes.

13. ANGERSLEIGH VILLAGE SIGNS

To receive an update from Cllr Threlfall.

14. NEXT AGENDA

To receive any items for the next Agenda.

15. FINANCE

To receive the bank statement and reconciliation.

£13149.02

To receive and resolve to authorise the Clerk to make the following payments online from the Lloyds Bank Account.

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| • Angersleigh Village Room Hire (March) | £20.00 |
| • Blackdown Hills Partnership | £25.00 |
| • Village signs | £300.00 |

16. Close of meeting and confirm date of next Council meeting as Thursday 23 April 2026.