

PITMINSTER PARISH COUNCIL

To Cllrs: Chapman (Chair), Garland, Neale, Threlfall (Vice Chair),
Burnett, Ford, Lewis, and Riesner.

Dear Councillors,

You are summoned to attend the next meeting of Pitminster Parish Council to be held in Old School Pitminster on Thursday 23 April 2026 commencing at 7pm for the purpose of transacting the following business:

Richard Tyzack
Clerk to Pitminster Parish Council
Wednesday 15 April 2026

Cllr Wakefield, Henley, please send any reports to Clerk for sending to councillors.

Meetings and the public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website

www.pitminsterparishcouncil.org.uk Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 1c. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR ANY DISPENSATIONS

For Members to declare any interests they may have on items on the agenda and agree any dispensations to stay (Pitminster Standing Orders 2012).

3. SOMERSET COUNCILLOR REPORTS

To receive any reports.

4. PLANNING APPLICATIONS FOR OBSERVATIONS

- None.

5. PLANNING ENFORCEMENT

To receive any planning enforcement items.

6. PARISH COUNCIL MINUTES THURSDAY 19 March 2026.

To receive the minutes of the previous Council meeting as a correct record and signed by the Chair (Local Government Act 1972 Sch 12).

7. COUNCILLOR AND CLERK EMAIL ADDRESSES

These have been ordered through Hugo Fox.

8. COUNCIL INSURANCE

The Precept increase has taken the parish council from a band of £7000 to £10000. Council is now in band from £10000 to £20000. This increases the premium from £264 to £300.

9. LITTER PICK

The pick has been arranged for 10AM Saturday 25th April 2026. Meet at Playing Fields carpark.

10. PARISH HOUSING FILES

Housing files. Cllr Garland update.

11. OAKE REFERENDUM

Clerk had made enquiries regarding this matter. The residents of Oake Parish have voted 97% in favour of adopting the Parish Plan. The plan was formally "made" (adopted) by Somerset Council's Planning and Transport Policy Sub-Committee on December 10, 2025.

12. ANGERSLEIGH VILLAGE SIGNS

To receive an update from Cllr Threlfall.

13. NEXT AGENDA

To receive any items for the next Agenda.

14. FINANCE

The first payment of Precept paid £6100

Internal Audit arranged for May 28th 2026

To receive the bank statement and reconciliation.

£18899.77

To receive and resolve to authorise the Clerk to make the following payments

online from the Lloyds Bank Account.

• Somerset Association of Local Councils	£502.27
• Zurich Council Insurance	£300.00
• Tim Dunn Grass Cutting	£45.00
• Clerk Salary 3 months Jan Feb March	£2021.70
• Clerk Expenses 3 months	£44.05
• HP Ink 3 months	£13.46
• BT Broadband/landline 3 months	£98.96
• SALC training	£35.00

15. Close of meeting and confirm date of next Council meeting as Thursday 23 May 2026.